Client Worksheet
Websense Web Security Solutions (v7.x)

Before identifying the actual users, groups, and machines in your network to which you will apply policies, take a moment to consider the basic policy enforcement concerns of your organization.

What are the fundamentals of your organization's Internet acceptable use policy? What are the main areas of concern? Limiting access to adult content? Network security? Ensuring productivity?

Primary concerns:

Additional concerns:

Next, identify the common Internet access needs shared by members of the organization. Do users typically need access to web-based email or conferencing tools? Are there industry-specific sites or web tools that many users need to access?

Primary needs:

Additional needs:

Use the Internet access concerns and needs that you have identified to think about the fundamental policy restrictions that you want to apply broadly within the organization. Who should receive this set of restrictions? List them in the **Default** box, below. These are users whose requests can be managed by the Default policy.

Use the **Exception** boxes to identify clients (individuals or groups, by name or IP address) who need a distinct type or level of Internet access (whether more or less restrictive than the standard).

Use the **Exempt** area to list clients whose requests should not be restricted. See the Web Security Help to learn which method of exempting clients from policy enforcement is best suited to your organization.

Default:

Exception:

Exception:

Exception:

Exception:

Exempt: